

## Application to vary a premises licence under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Erhan Sahin t/a The Coachmans Inn**

*(Insert name(s) of applicant)*

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number  
LBHIL 40/05

### Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

**THE THREE STEPS @ THE COACHMANS INN**  
The Coachmans Inn  
High Street  
Cowley

Post town	<b>Uxbridge</b>	Postcode	<b>UB8 2DX</b>
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Telephone number at premises (if any)	<b>01895 234692</b>
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Non-domestic rateable value of premises	<b>£23,500p</b>
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**Part 2 – Applicant details**

Daytime contact telephone number		01895 234 465	
E-mail address (optional)		adem@fortisrose.co.uk	
Current postal address if different from premises address		Mr Erhan Sahin [REDACTED]	
Post town	London	Postcode	E17 8LH

**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?  Yes  No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
-	-	-

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)  Yes  No

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

The proposed variation is to increase the times for licensable activities of, Sale of alcohol, Provision of live music, Provisions of recorded music, Provisions of late night refreshments and All licensable activities to the revised hours proposed herein.

The proposed variation is to increase the opening hours of the premises.

Sale of alcohol will continue as on the current existing premises licence.

The proposed variation is to remove exclusively the following condition under Annex 2 of the current licence namely '*Members of the public shall not be permitted to use the patio area at the premises after 23:00 hours*'.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Not Applicable

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both — please tick</b> (please read guidance note 3)		Indoors <input type="checkbox"/>	
					Outdoors <input type="checkbox"/>	
					Both <input type="checkbox"/>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4)			
Mon	_____	_____	_____ _____			
	-----	-----				
Tue	_____	_____				
	-----	-----				
Wed	_____	_____	<b>State any seasonal variations for performing plays</b> (please read guidance note 5)			
	-----	-----				
Thur	_____	_____				
	-----	-----				
Fri	_____	_____	<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)			
	-----	-----	_____ _____			
Sat	_____	_____				
	-----	-----				
Sun	_____	_____				
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€

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b>Please give further details</b> (please read guidance note 4) _____    
Day	Start	Finish	<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 5) _____    
Mon	_____	_____	
	-----	-----	
	_____	_____	
Tue	_____	_____	
	-----	-----	
	_____	_____	
Wed	_____	_____	<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 6) _____    
	-----	-----	
	_____	_____	
Thur	_____	_____	
	-----	-----	
	_____	_____	
Fri	_____	_____	
	-----	-----	
	_____	_____	
Sat	_____	_____	
	-----	-----	
	_____	_____	
Sun	_____	_____	
	-----	-----	



**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon	11:00	01:00	Live bands playing on specified event nights.		
Tue	11:00	01:00			
Wed	11:00	01:00	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Thur	11:00	01:00	Non known save that there are extended hours within the current licence for Christmas Eve, Boxing Day, Sunday and Mondays of bank holidays and New Year's Eve.		
Fri	11:00	01:00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	11:00	01:00	Non Applicable.		
Sun	11:00	01:00			

**F**

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	07:00	02:00	<b><u>Please give further details here</u></b> (please read guidance note 4)  Amplified sound system pre playing recorded music.		
Tue	07:00	02:00			
Wed	07:00	02:00	<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)  Non known save that there are extended hours within the current licence for Christmas Eve, Boxing Day, Sunday and Mondays of bank holidays and New Year's Eve.		
Thur	07:00	03:30			
Fri	07:00	03:30	<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)  Non Applicable.		
Sat	07:00	03:30			
Sun	07:00	02:00			





## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing _____		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<del>Will this entertainment take place indoors or outdoors or both – please tick</del> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon	_____	_____		Outdoors	<input type="checkbox"/>
	-----	-----		Both	<input type="checkbox"/>
Tue	_____	_____	<del>Please give further details here</del> (please read guidance note 4)		
	-----	-----			
Wed	_____	_____	<del>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</del> (please read guidance note 5)		
	-----	-----			
Thur	_____	_____	<del>Non-standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</del> (please read guidance note 6)		
	-----	-----			
Fri	_____	_____			
	-----	-----			
Sat	_____	_____			
	-----	-----			
Sun	_____	_____			
	-----	-----			

**I**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4) Provision of hot food and drink at all times during the permitted hours.			
Mon	23:00	02:00				
Tue	23:00	02:00				
Wed	23:00	02:00	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)			
Thur	23:00	03:30	Non known save that there are extended hours within the current licence for Christmas Eve, Boxing Day, Sunday and Mondays of bank holidays and New Year's Eve.			
Fri	23:00	03:30	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)			
Sat	23:00	03:30	Not Applicable			
Sun	23:00	02:00				

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon	07:00	02:00	Non known at this time save that there are extended hours within the current licence for Christmas Eve, Boxing Day, Sunday and Mondays of bank holidays and New Year's Eve.		
Tue	07:00	02:00			
Wed	07:00	02:00			
Thur	07:00	03:30	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri	07:00	03:30	Not Applicable		
Sat	07:00	03:30			
Sun	07:00	02:00			

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Not Applicable

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)  Non known at this time save that there are extended hours within the current licence for Christmas Eve, Boxing Day, Sunday and Mondays of bank holidays and New Year's Eve.
Day	Start	Finish	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)  Not Applicable.
Mon	07:00	02:30	
Tue	07:00	02:30	
Wed	07:00	02:30	
Thur	07:00	04:00	
Fri	07:00	04:00	
Sat	07:00	04:00	
Sun	07:00	02:30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

The proposed variation is to remove exclusively the following condition under Annex 2 of the current licence namely *'Members of the public shall not be permitted to use the patio area at the premises after 23:00 hours'*.

Please tick as appropriate

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

##### Provision of regulated entertainment

Please tick all that apply

- a) ~~plays (if ticking yes, fill in box A)~~
- b) ~~films (if ticking yes, fill in box B)~~
- e) ~~indoor sporting events (if ticking yes, fill in box C)~~
- d) ~~boxing or wrestling entertainment (if ticking yes, fill in box D)~~
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) ~~performances of dance (if ticking yes, fill in box G)~~
- h) ~~anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)~~

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

Not Applicable

## M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

The Premises is a traditional pub/ beer garden premises which has been under new management since late 2012.

The Coachman's Inn understands that in extending its opening hours it has a duty to the local community and that it must continue to protect staff and customers from danger and harm. The Coachman's Inn believes that the systems currently in place are robust, thorough and will, as far as reasonable practicable, secure the promotion of the four licensing objectives.

Risk assessment, employee safety, accident report and health and safety policies and manuals will be available for inspecting on site.

**b) The prevention of crime and disorder**

The Coachman's Inn is keen to work in partnership with the local police force to prevent crime and disorder.

The Coachman's Inn operates a robust CCTV Policy to ensure compliance with Data Protection Legislation and to assist the Police with the prevention and detection of crime. The Coachman's Inn ensures that there is appropriate signage informing all patrons of the existence of CCTV.

The Coachman's Inn operates digital motion activated CCTV systems where images are retained on a hard drive system. The CCTV equipment is of a standard suitable to record images of a proper quality and meets the industry standard. As part of the digital system an alarm sounds if the equipment is faulty or not recording, thereby alerting management for the need to intervene. The CCTV system is regularly serviced by qualified maintenance technicians.

Access to the CCTV system is provided to Police Officers at their request.

At the Coachman's Inn all managers have safety and security training.

It should be noted that since the premises has been under the management of the applicant there has been no recorded disturbances or criminal activity at the premises.

**c) Public safety**

The Coachman's Inn has safety systems in place to protect the safety of customers and staff at all times. These systems are regularly reviewed and updated where appropriate. In line with current legislation the Coachman's Inn are routinely inspected by the local Environmental Health Office and the business works with them and the local Fire Service to ensure that the restaurant is complying, as far as reasonably practicable, with relevant Health and Safety and Fire Safety Legislation. The Coachman's Inn is subject to its own internal safety and security inspections in order to ensure systems are being maintained.

The Coachman's Inn's staff are required to attend comprehensive safety training to ensure that safe working methods are adopted and all staff are trained in evacuation procedures in the event of a fire or other dangerous occurrences.

Emergency contact mobile telephone numbers are listed in the managers office.



All exit doors are regularly checked and all fire doors are maintained unobstructed and effectively self-closing. All firefighting equipment is regularly checked to ensure it functions correctly.

When disabled persons are present adequate arrangements, as far as practicably reasonable are made to enable their safe evacuation in the event of an emergency.

The Coachman's Inn is keen to work in partnership with the local Fire Service and Environmental Health Officer to ensure public safety.

**d) The prevention of public nuisance**

All music played at the premises is of volume so that the same will not emanate from the property thus causing disturbance to local neighbours. The current licence ensures that all music played after 23:00 is played at a level which will not disturb neighbours and this is strictly adhered to by the applicant. Since the applicants management of the premises there has been no complaints made.

The Coachman's Inn has measures in place to limit noise. Doors are self-closing and the business encourages customers to be considerate to its neighbours and limit noise when ordering their food, when outside in the garden area and on leaving the local area.

All staff are trained to ask customers to leave the premises quietly when necessary.

The premises currently displays notices asking customers to leave quietly in the evening so that neighbours are not disturbed by noise.

**e) The protection of children from harm**

All staff are trained in the sale and supply of alcohol and the premises has in place a strict 'challenge 21 policy'.

**Checklist:**


**Please tick to indicate agreement**

- I have made or enclosed payment of the fee; or  
~~I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.~~
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures** (please read guidance note 11)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent** (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	9 <sup>th</sup> July 2014
Capacity	Solicitor/Authorised Agent for the Applicant

~~Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.~~

Signature	
Date	=====
Capacity	=====

**Contact name (where not previously given) and address for correspondence associated with this application** (please read guidance note 14)

Mr A. Esen  
Messrs.' Fortis Rose Solicitors  
79 Fore Street

<b>Post town</b>	London	<b>Post code</b>	N18 2TW
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<b>Telephone number (if any)</b>	020 3500 0050
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<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b> adem@fortisrose.co.uk
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